



20

**The Newark
Vintage Tractor
& Heritage Show**

★ 20 YEARS ★



**CARAVAN, MOTORHOME
& CAMPING**

Information & Regulations

(It is a condition of booking a caravan, motorhome or camping pitch at the Show you agree to comply with these conditions)

Caravan & Camping Regulations

CONTENTS

1. Arrival
2. Vehicles
3. Departure
4. Emergencies
5. First Aid/Medical Facilities
6. Noise Nuisance
7. Use of Generators
8. Open Fires/BBQ's/Fireworks
9. Toilets/Showers/Stand Pipes/Elson Points
10. Rubbish & Waste Recycling
11. Badges/Wrist Bands/Tickets
12. Dogs
13. Tastes Cafés
14. Personal Possessions
15. Smoking
16. Alcohol on the Showground
17. Access to the Showground
18. Caravan & Camping Safety
19. Safeguarding Children
20. Visitors Code of Conduct

1. Arrival

For Public Camping (new access route)

Follow signs for Newark Showground, NG24 2NY. As you approach the showground, follow signs for “Public Camping” and then access the showground through White Gate. Continue to follow “Public Camping” signs. On arrival, please ensure that your vehicle pass is clearly displayed and report to the Camping Office and Stewards on Brown Gate prior to entering the parking area. Only vehicles displaying an appropriate pass will be admitted.

Your vehicle and caravan/camping label should be clearly displayed for the duration of your stay along with **your emergency contact telephone number**.

Access for public camping with a “Weekend Experience” pass will be from 2pm Friday, 3rd November. Any campers arriving before this time will not be admitted.

For Exhibitor Camping

Follow signs for Newark Showground, NG24 2NY. As you approach the showground, follow signs for “Trade / Exhibitors” and then access the showground through Blue Gate. Then follow the “Camping” signs. On arrival, please ensure that your vehicle pass is clearly displayed and report to the Camping Office and Stewards on Brown Gate prior to entering the parking area. Only vehicles displaying an appropriate pass will be admitted.

Your vehicle and caravan/camping label should be clearly displayed for the duration of your stay along with **your emergency contact telephone number**.

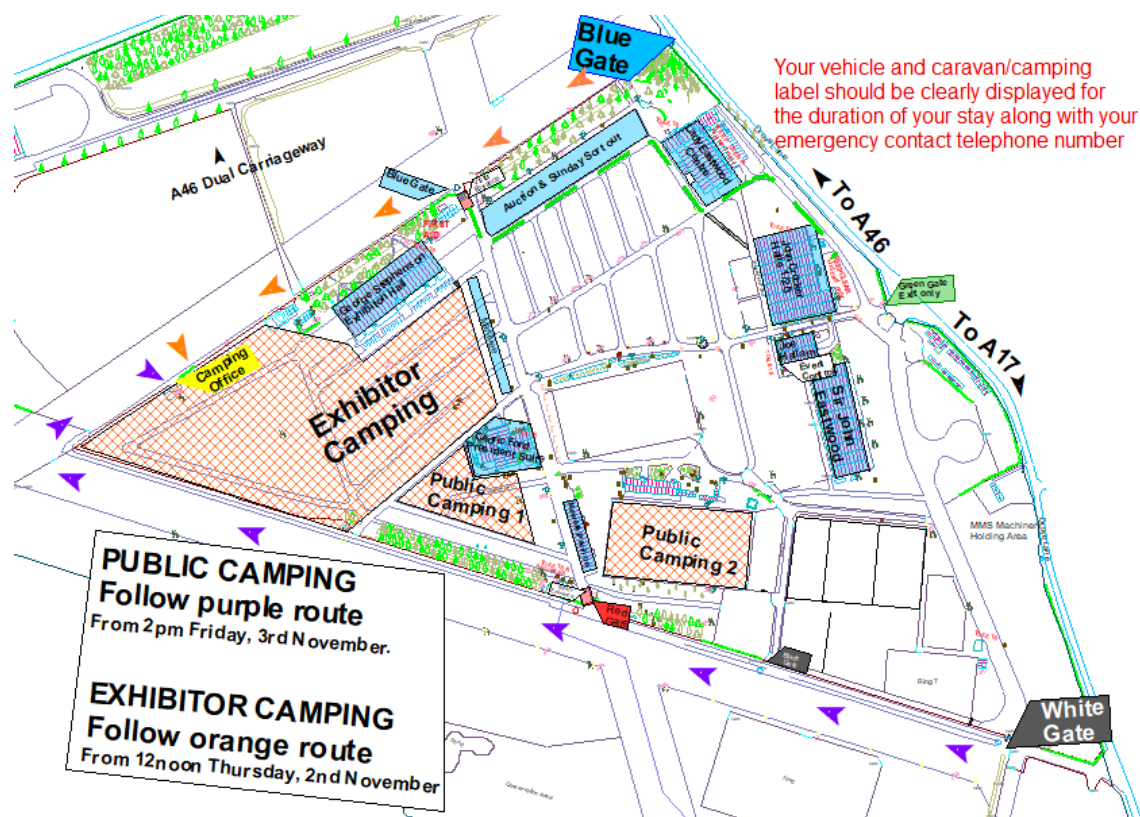
For exhibitor camping, caravans, mobile homes and campers will only be admitted from 12noon Thursday, 2nd November.

There will be no access before these times and **for Friday arrivals there will be no entry into the Showground after 8.30pm**. Please do not arrive early as you may cause congestion in the car parks as you wait.

Camping is not permitted inside the Showground behind, or at the side of a trade stand, building or marquee or any other structure which is in an enclosed area or confined space and provides no safe means of an immediate escape in an emergency.

The security team are authorised to dismantle and remove any tents that are erected in contravention of these regulations if the owners are not present.

Directions for arrival at the Showground:



2. Vehicles

Vehicles must be parked within your allocated pitch or in the case of campers in an area designated for your vehicle and vehicle movements must be kept to a minimum for safety. Only one vehicle is permitted per pitch, if you have an additional vehicle, you will be directed to an overflow parking area and advised of its location on site.

Vehicles must **not be moved** when the Show is open to the public between 9am and 5pm (unless directed otherwise by Site Stewards or Security staff). Consideration should always be given to other residents and the safety of visitors particularly at night.

Outside of show hours, and once outer blue gate is closed (normally 2 hours after show closes), access to and from the camping areas will be through GREEN gate which is manned 24 hours/day. Please ensure you have appropriate passes displayed in vehicles to gain access back inside the showground.

Newark Showground operates a maximum speed limit of 10mph which must be observed at all times.

Only motorhomes or vehicles towing a caravan, or a trailer tent are permitted in the caravan or camping areas. People are not permitted to sleep in cars overnight and no camping is permitted within any of the Car Parking areas, anyone found camping in any Car Park will be asked to vacate the site by security.

Overnight sleeping is only permitted in livestock vehicles or trailers adapted for this purpose provided they are parked in the designated area for sleeping units and are displaying the correct vehicle label.

Please conform to all instructions given to you by Site Stewards or Security staff.

3. Departure

Please plan your departure time carefully and follow internal direction signs or instructions given to you by Site Stewards or Security staff and have a safe journey home. We recommend that Brown Gate should be avoided on Sunday afternoon between 3.30pm and 4.20pm as exhibitor and trade traffic will be exiting the Show through Brown gate and there is likely to be congestion.

Caravans and campers must vacate their area by 10am Monday, 6th November at the very latest as the camping area is being used to set up for another event.

4. Emergencies

In the event of an emergency dial 999 and give your exact location. If you are unfamiliar with your location look out for the nearest building, entrance gate or other landmark close to you. Keep calm and in the case of a tent or caravan fire, get everyone out as quickly as you can and alert others by using the fire bell at your nearest fire station.

Security will be on site throughout the show and their contact number will be published outside the Camping Office should there be any localised problems. Security Staff will routinely patrol the caravan and camping areas and are authorised to remove anyone whose conduct is unacceptable. The camping area is stewarded from Thursday, 2nd November to Sunday, 5th November.

The Camping Office is open for enquiries from:

- Thursday, 2nd November **12 noon – 7.30pm** (exhibitor camping only)
- Friday, 3rd November **8am – 2pm** (exhibitor camping only) **2pm – 8.30pm** (exhibitors and public)
- Saturday, 4th November **7am – 10am**
- Sunday, 5th November **1pm – 6pm**

If you require assistance outside these hours, please contact the onsite security team.

5. First Aid/Medical Facilities

First Aid assistance is available from Thursday, 2nd November from 12 noon to – 7.30pm and Friday, 3rd November until 10am Monday, 6th November. If you require First Aid, the Newark Community First Aid point is situated next to Blue Gate, please note that during silent hours (11pm – 6am) first aid will not be immediately available.

6. Noise Nuisance/Anti-Social Behaviour

Please always consider your neighbour's especially during the hours of darkness. **Noise must be kept to a minimum between 11.00pm and 6.00am** and any persistent offenders will be removed from the Caravan or Camping areas.

7. Use of Generators

Portable generators are a means of providing an alternative to **mains hook-ups** which are available – but it is important to use them with due consideration to fellow campers. Noise along with emissions and safety, is one of the key considerations when using a generator – especially if there are other campers or caravanners in the vicinity. On the Showground, generators are not to be used between 11pm and 6am.

Keep your generator in good order and have it serviced as recommended by the manufacturer. However, it should be checked regularly – ideally annually for high usage generators. Most ‘leisure type’ generators use unleaded petrol (but check the user instructions). The fuel must be carried in approved containers carrying the British Standard mark and stored safely away from the generator.

8. Open Fires/Barbecues/Fireworks

For your safety, the safety of other residents, pets, livestock and exhibits at the Show, open fires, barbecues and fireworks **are strictly prohibited** on the Showground.

Anyone lighting a fire, barbecues or letting off fireworks will be removed from the site immediately and excluded from the Show.

9. Toilets/Showers/Standpipes/Elson Points

Toilets, showers, standpipes and Elson Points are located on:

- **Red Gate**
- **Blue Gate**
- **Joe Hallam Building**

Please take care in the shower blocks as floors may be slippery and chemical toilets must only be emptied at the disposal points provided and not in the toilets.

When using toilet facilities, please follow all guidance, be patient and considerate towards other users, and wait your turn to avoid toilet areas becoming crowded.

Always maintain good hand hygiene whilst at the Show – use the sanitiser dispensers provided and avoid touching your face or handles and fences whenever possible.

10. Rubbish & Waste Recycling

Waste disposal facilities will be located around the Showground including in Caravan and Car Parks. Please place your waste in the containers provided and leave your pitch in the condition you found it. Anyone abusing this condition will not be allowed back in the future and subject to a waste disposal fine of £100 / pitch.

11. Badges/Wristbands/Tickets

You must display an appropriate wrist band, badge, or have a ticket to access the Showground at all times. Wristbands must be fixed around your wrist. Residents do not have an automatic right of entry

to the Showground once the Show has closed to the public and entry may be refused. Anyone checked on the Showground after closing without the appropriate accreditation will be removed by security staff.

12. Dogs

NNAS welcomes well behaved dogs on site, although not in food areas for hygiene reasons. All dogs should be kept on short leads. Dogs with long retractable leads are not permitted. Please be a responsible dog owner and clear up after your dog and put dog waste in the bins provided. Please do not leave your dog unattended in a vehicle at any point. If your dog shows any sign of aggressive behaviour, you and your dog will be asked to leave the Showground.

13. Tastes Cafes Opening times

All cafes on site will be open during Show open times.

For the benefit of campers, a number of cafes and restaurants are open with extended hours. These times will be circulated with camping passes and wristbands.

14. Personal Possessions

The Newark and Nottinghamshire Agricultural Society (NNAS) accepts no liability for any loss or damage to your personal possessions or property during your stay and a condition of booking is that you agree to this condition. Please look after your property and do not leave valuable items unattended or in view. Lost or found property enquiries should be directed to the Show Office.

There is no cash machine onsite. The nearest cash points are:

- Esso Petrol Station and Shell petrol station, A17 Winthorpe Roundabout, Newark NG24 2NY.
- Lincolnshire Co-op Collingham Food Store - High St, Collingham, Newark NG23 7LB
- Lincolnshire Co-op The Bridge Food Store - The Bridge, Lincoln Rd, Newark NG24 2DQ

15. Smoking

Smoking and the use of e-cigarettes (vaping) is not permitted in any building or temporary structure including marquees. Smoking and vaping are only permitted in open spaces on the Showground. Please dispose of cigarettes carefully and put them out.

Exhibitors who smoke/ vape in contravention of this regulation may be excluded from future Shows.

16. Alcohol and glass on the Showground

Personal alcohol may only be consumed within the confines of your Caravan, Motorhome or Tent and any alcohol bought on to the showground must be for your own consumption only. The Showground operates a no glass policy outside of café's and bars due to the hazard from broken glass to people, livestock and vehicles. Visitors and exhibitors are not permitted to walk around the Showground, including Car parks and Caravan and Camping areas with any alcoholic or soft drinks in bottles or glasses and anyone doing so will have the bottle or glass taken from them. If you do drink alcohol, please drink responsibly, and consider other people.

17. Access to the Showground

The Show is open to visitors from:

- 9am - 5pm Saturday, 4th November
- 9am – 3.30pm Sunday, 5th November

Access for exhibitors and officials outside these times is on production of appropriate badges and passes.

18. Caravan & Camping Safety

Your safety is of paramount importance to us. In order that you keep safe during your stay please adhere to the following safety advice.

- Caravans should not be used to accommodate more people than the number of berths installed by the manufacturers except for a child below the age of three accommodated in a cot.
- Tents should not exceed their maximum occupancy.
- The fitting of Dual Sensitivity Smoke Detectors is recommended in all caravans and mobile homes which provide an effective method of early fire detection.
- Consider fitting a carbon monoxide alarm.
- Caravans and mobile homes should carry a fire extinguisher which is positioned correctly by the entrance and is of an approved type that conforms with BS 4626 (minimum capacity if dry powder type of 1 kilogram or if water type 4.5 litres).
- Make sure that any gas pipe connection inside your caravan is secure.
- Keep a torch handy for emergencies.
- Check if/where the nearest area is to get a mobile signal as mobile phone coverage around the Showground is limited.
- Never cook inside a small tent
- Do not smoke inside tents or use candles.
- Turn off all appliances before you go out or to bed.
- Always remove litter and rubbish from the side of your caravan or tent.
- Make sure tents and caravans are pitched at least six meters apart to prevent the spread of fire.
- Take special care when cooking – don't leave pans unattended.
- Always have a bucket of water nearby when cooking.
- Don't smoke inside the caravan. Smoke outdoors and put cigarettes right out – this is safer than smoking in the caravan.
- Make sure ashtrays are made of a material that can't burn – and never smoke in bed.
- Don't dry clothes over the stove.
- Remove any litter and rubbish near the caravan to reduce the risk of fire spreading.
- Make sure the caravan is ventilated, and never block air vents, to avoid a build-up of poisonous gases.
- Keep flammable liquids (such as petrol and gas cylinders) outside and away from children.
- Only change gas cylinders when they're completely empty and store them away from caravans and vehicles.
- Make sure the gas pipe connection is secure. If you suspect a leak, turn off the main cylinder valve.
- Never smoke whilst changing your gas
- Don't run electrics from one mobile home to another

- Don't overload sockets - using an adaptor with a lead is safe.

In the event of a fire.

- Keep calm and get everyone out as quickly as you can.
- Raise the alarm to warn others camping in your area, a fire station should be within 40m of your pitch with a fire bell.
- Call the fire and rescue service and give the exact location.
- Inform the Security staff of the situation, to allow them to guide the fire and rescue service to the scene.
- Muster at the fire assembly point which will be the Main Ring to allow duty personnel to confirm with campers that everyone is accounted for.
- If you are camping in Public Camping 2 area, gate exits from the rings are located in each corner along with one central exit on the south side and two exits to the north by the building.

Fire stations



19. Safeguarding Children

The Society has a duty of care to safeguard the welfare of children and young people who are visiting, working, or taking part in the Show. A child is defined as a person under the age of 18 by The Children Act 1989 and 2004.

Children are always the responsibility of parents and carers whilst on the Showground including the caravan and camping parks. Children under 12 must not be left unaccompanied in a caravan or tent at any time.

Any children found unaccompanied by or reported to a member of staff in a caravan or tent after the Show has closed may be taken to the Show Event Control until the parent or carer is located. In these circumstances the Society reserves the right to pass on information re safeguarding concerns to statutory agencies and/or other organisation's in line with our safeguarding procedures and information sharing guidance.

Children's identification wristbands are located at the Red gate (main public entrance) or in the Camping Office. They are free of charge and we encourage all young children to wear one as a means of being able to contact parents should they become lost or separated from parents and carers.

No child or young person will be removed from the Showground if the person responsible for their care is still present.

20. Code of Conduct

The Newark and Nottinghamshire Agricultural Society (NNAS) looks forward to welcoming you to the Newark Vintage Tractor and Heritage Show. In line with government guidance on the admission of visitors and exhibitors to the Showground, this Code of Conduct acts to principally guide and advise you of the protocols in place during the event. The organiser's of the show, NNAS, have put in place a range of procedures, to ensure the safety of all to the Show. However, it is vitally important that everyone plays their part in making the event safe and enjoyable and we need your continued support and cooperation to achieve this. Visitors and exhibitors are therefore kindly reminded of the requirement to adhere to this Code of Conduct, and follow all safety requirements, to assist staff and stewards, and to help protect you and your fellow visitors.

- **As per the Society's ticket terms & conditions** visitors are reminded if purchasing tickets on behalf of others, you are required to provide names and contact details for each individual ticket holder and tickets must not be passed on to anyone else.
- Plan your journey in advance and arrive at the Showground in plenty of time.
- Please be patient when leaving the Showground and listen to the advice from stewards. It may take longer than normal to leave due to the procedures in place to allow visitors to exit safely and efficiently.
- The Society reserves the right to exclude any visitor that fails to comply with this Code of Conduct.

If you are feeling unwell before you visit the Show, please stay at home. If you feel unwell, whilst you are at the Show go straight to the First Aid points on the Showground (please refer to Section 5)

Thank you for your support and understanding.

Please stay alert, follow these guidelines, and help us all enjoy the Show safely.

We look forward to welcoming you to the Show.

For further Show information and regular updates please visit

www.newarkvintagetractorshow.com

(Please note the Society reserves the right to refuse entry to the Showground or its confines to any person in control of a caravan, mobile home, or tent without explanation or to change any of the arrangements outlined above)