

ELECTRICAL SERVICES ORDER FORM FOR EXTERNAL TRADE STANDS ONLY

The application form must be returned to:

McConnells Electrical Services Limited, Cliff Nook House, Cliff Nook Lane, Newark, Notts NG24 1LY
and **received by 27th October 2017.** Late applications **will incur a surcharge of 25%.**

Please give some indication of the type of equipment requiring power:

Computer	<input type="checkbox"/>	Video	<input type="checkbox"/>	TV	<input type="checkbox"/>	Till	<input type="checkbox"/>
Fridge	<input type="checkbox"/>	Lighting	<input type="checkbox"/>	Kettle	<input type="checkbox"/>	Water Boiler	<input type="checkbox"/>
Coffee Machine	<input type="checkbox"/>	Heater	<input type="checkbox"/>	Other (Please specify)	<input type="text"/>		

Connections in respect of 13amp single sockets
Maximum of 5no sockets per first single socket

Total load **not** to exceed 32amps

	UNIT COST	QTY	TOTAL
Single-phase supply terminating at:			
13amp Single Socket	£100.00		
Additional Single Socket	£22.00		
16amp Blue Ceeform Socket	£110.00		
32amp Blue Ceeform Socket	£185.00		
63amp Blue Ceeform Socket	£360.00		
Three-phase supply terminating at:			
16amp Red Ceeform Socket	£240.00		
32amp Red Ceeform Socket	£350.00		
63amp Red Ceeform Socket	£480.00		
Should any service or supply be required that is not listed above, please contact McConnells Electrical Services Ltd for a quotation.	SUBTOTAL		
	25% SURCHARGE (if applicable)		
	VAT @ 20%		
	INVOICE TOTAL (DUE WITH APPLICATION)		

Stand No. (if known)

Plan of Stand

Please provide a dimensional drawing of electrical points required to your stand.

Please state clearly the front, rear and any open sides.

All prices include service charges, but exclude VAT which must be added at the appropriate rate in the box above.

All cheques should be made payable to: **'McConnells Electrical Services Limited'**.

Invoices will be raised upon receipt of payment, marked 'Paid with Thanks'.

Full payment is due when placing your order. **PLEASE NOTE: NO PAYMENT NO POWER.**

Any portable electrical appliances at this event must display a valid PAT test certificate.

Exhibitor's Name: _____

Address: _____

Contact Name: _____ **Telephone No.:** _____

Email: _____ **Date:** _____

TERMS & CONDITIONS FOR THE SUPPLY OF ELECTRICITY & HIRE OF EQUIPMENT

- Supply 230volts single-phase, 400volts three-phase 50 cycles alternating current (AC).
- The charges detailed on the price list include the supply, hire and installation from the electricity power supply, a proportion of the necessary mains cable, overhead / underground network, switch fuse and control gear, together with all necessary circuit wiring and fittings and for taking down and removing at the close of the show.
- **The Electrical Connection will be terminated at the nearest point on the stand to the distribution box. Exhibitors requiring a different termination point should give details on separate paper and attach it with the application.**
- It is strictly understood that only ONE item of equipment is connected to each point. Multi-way plug-in type and bayonet adaptors shall not be used.
- The use of Trailing/Block type 4-way fused sockets shall be restricted to the following: One 4-way unit per socket outlet, with a maximum loading of 500 watts total and its fuse rated accordingly.
- Exhibitors will be held responsible for all equipment on hire that is damaged or missing at the end of the show **and it is the responsibility of the exhibitor to ensure that equipment is returned in good order.**
- Applications for the supply must be received by us **no later than the date stated on the order form**, after which date no guarantee will be given that the work will be carried out, but if it is carried out the cost will be as the price list plus the surcharge for modifications to our supply network.
- We reserve the right to refuse to connect to the supply any faulty equipment. Any work carried out on equipment to bring it to the required standard will be charged on a time and material basis.
- The Electrical supply is of a Temporary Nature and may be from a generator set.
- Every effort will be made to provide uninterrupted power supply. However no liability will be accepted by McConnells Electrical Services or the Organisers for any loss or damage due to power failure.
- Supply of electricity should normally be available to most stands from mid-day on the day prior to the show commencing, until the official closure of the show. However, should this not be possible for whatever reason this company cannot be held responsible and will not accept any claims for loss of earnings or otherwise.
- **All portable electrical appliances for use during the show must carry a current Portable Appliance Test Certificate. This certificate must be available for inspection at all times. Any appliance not carrying a certificate will not be allowed to connect to the electrical supply.**
- For the unedited version of the Terms and Conditions please contact the office.

Ways to Pay

Cheque

We will accept payments by cheque up to two weeks before an event, thereafter, payments will only be accepted by BACS, CHAPS, credit or debit card.

Please make cheques payable to “**McConnells Electrical Services Limited**”

BACS & CHAPS

We will accept payments by BACS up to seven days before an event and payments by CHAPS can be made up to the last working day (Monday – Friday) before an event.

Please use your company name as your Bank payment reference.

Our bank details are:

Account name: McConnells Electrical Services
Account number: 10192620
Sort code: 16-26-32

Bank Address: The Royal Bank of Scotland
8 South Parade
Nottingham
NG1 2JS

Credit & Debit Card

Please note a 3% surcharge applies to credit card payments

We will accept payments by credit/debit card up to the last working day (Monday – Friday) before an event. To arrange to pay by credit/debit card please call the office on 01636 611626.

**Please note credit/debit card payments will show on statements as:
McConnells Electrical**

We accept the following credit/debit cards for payment:

